



Grant Guidelines: Centenary Community Fund

1. What is the Centenary Community Fund?

The Centenary Community Fund has been developed to ensure that the centenary running of the Gold Cup race provides a legacy that has a positive impact on those that live and work in the vicinity of Cheltenham Racecourse.

The fund is jointly operated between the Rotary Clubs of Cheltenham and Cheltenham Racecourse.

Various fundraising initiatives continue to be staged and the proceeds from these events and occasions will then be distributed back to good causes and charities that operate in and around Cheltenham area.

The fund distributed its first grants in October 2024 and remains open to receive applications.

2. What you can apply for?

Grants will be made from Centenary Fund to support local charitable activity.

The objectives of the fund shall be to support:

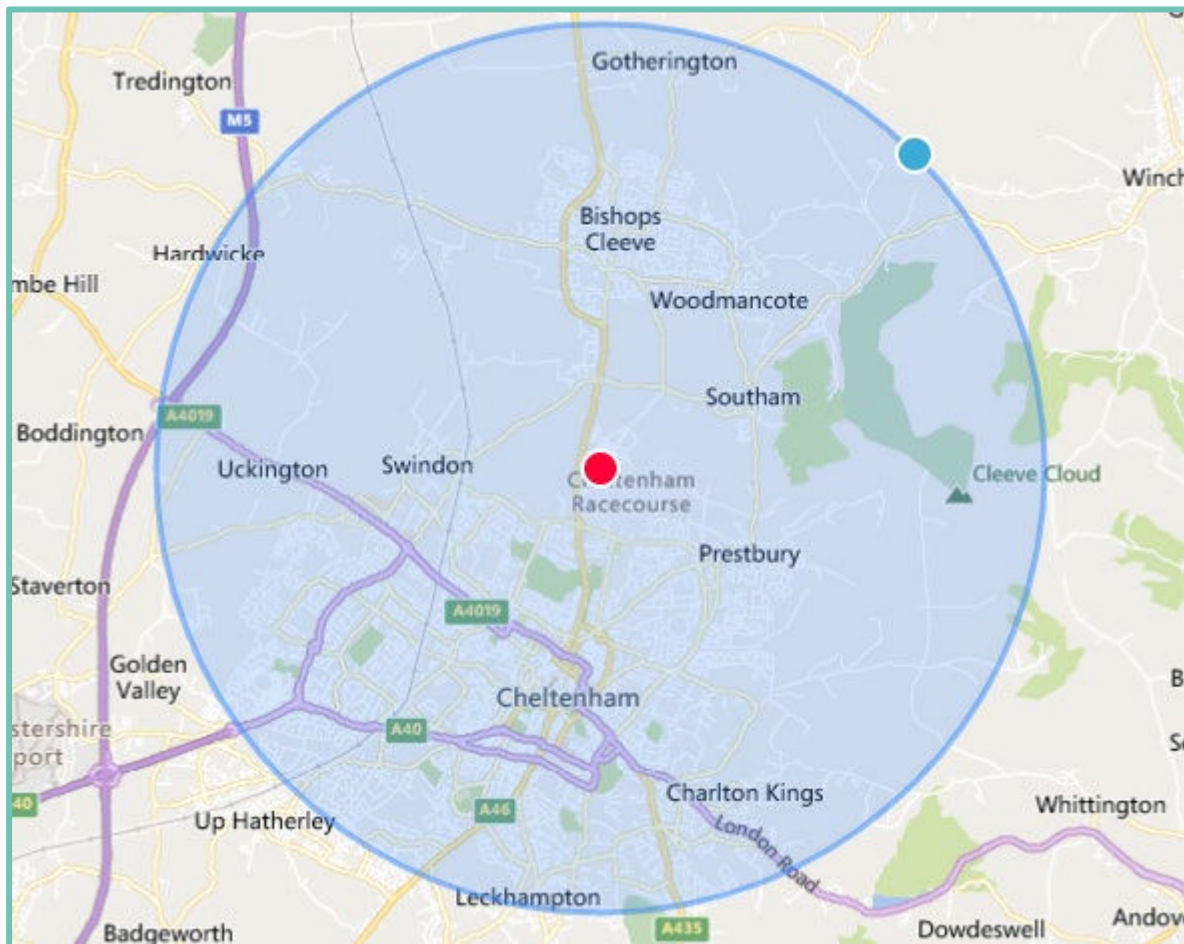
- Registered charities
- Recognised, established community groups promoting sport, art, music or health and well-being
- Schools and playgroups
- Sporting, art or music groups or societies
- Other not for profit organisations

Whilst the fund will support any of the above charitable activities within Cheltenham, priority will be given to:

- Organisations working with young people
- Organisations based within 3 miles and 2 furlongs of Cheltenham Racecourse (the distance of the Cheltenham Gold Cup)*

** Please see the map on the next page*

3. Priority Geographical Area



4. Funding available

Grants of up to **£2,000** are available for projects that help those in the community

5. What we do not fund

- Applications from Individuals
- The direct replacement of statutory funding.
- Political groups or activities promoting political beliefs.
- Activities promoting religious beliefs.
- Projects that take place before an application can be processed.
- Activities that are intended to raise funds for other organisations.
- Activities outside Cheltenham



6. How to apply

You will need to complete an application form via our website on our portal, at www.gloucestershirecf.org.uk/grants/. As well as the completed application form you may be asked to provide the following:

- A copy of your organisation's governing document/constitution/set of rules that set out the purpose of your organisation and how it is managed.
- Evidence of a bank account in the name of the organisation (a bank statement or paying in slip). The bank account must have at least two signatories.
- A copy of your organisation's most recent accounts or financial information that show your organisation's balance of funds, income and expenditure (unless they are already publicly available)
- A copy of your organisation's safeguarding policy if you work directly with children or vulnerable adults.
- Quotations for any items to be purchased as part of the grant application.

7. What will happen next?

Applications may be submitted at any time. Please see www.gloucestershirecf.org.uk for updates on the status of this grants programme and any deadlines for applications.

Each application will be fully assessed by the Community Foundation. We may contact you for further information.

You will be advised of the outcome of your application within a week of the panel meeting, and a Conditions of Grant Offer letter and acceptance form will be forwarded for you to sign and return. This will explain both general and any project-specific conditions of the grant. Sometimes a final decision may be subject to further enquiries by the Grant Manager or it may be necessary to delay funding until further funds become available. On receipt of the acceptance form, the funds will be released.

8. Monitoring and evaluation

At an appropriate time, usually six-12 months after the grant has been paid (*or sooner if you have spent the grant and wish to apply for further funding*) we will send you a simple grant monitoring report form. This form asks for details of how the grant was spent and what was achieved.

9. How we collect and hold your data

The personal information collected via the application form is collected to solicit and process applications for grants from Gloucestershire Community Foundation. All information is collected in accordance with the Data Protection Act 1998 (DPA), and the General Data Protection Regulations 2018 (GDPR). By completing an application form, you are giving consent for the information to be collected and for the Community Foundation to communicate with you/your organisation. We hold all personal information on our secure Customer Relationship Management database; grant related information is disclosed to grant panel members and to donors. We publish lists of grants awarded, and we use data in our publicity, but we anonymise details of any individual grantees. If you feel that any other information about your application or project should not be made publicly available, please



contact us to discuss this. Please refer to our Privacy Policy at <https://www.gloucestershirecf.org.uk/privacy-policy>

10. Need more information?

If you need more information about the Centenary Community Fund please contact:

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Registered Charity Number: 900239